

ACCOUNT OPENING FORM FOR RESIDENT INDIVIDUAL (PART -I) (Must accompanied with Terms and Conditions) CUSTOMER INFORMATION SHEET (CIF Creation/Amendment)



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ACCOUNT OPENING FORM FOR INDIVIDUAL (PART -II) (SAVING BANK, CURRENT ACCOUNT AND TERM DEPOSITS)

Fields marked asterix (*) are mandatory. Please fill up in BL	OCK letters only and use black i	nk for signature
(For office use only)	Date	D D M M Y Y Y
First Applicant Customer ID		
Second Applicant Customer ID		Bank / Branch to affix rubber stamp of
		name and code no.
Account No.		
I/We request you to open my / our deposit account with your branch / bank as under: (Tick (v) relevant type of acco	unt)	
A Type of Account (In case of current account, declaration cum undertaking, Annexu	re 3 to be obtained)	
Savings Bank Account BSBDA BSBDA Current Account Current Account (Individual	al) Fixed Deposit / MOD / RD (Please fill point No D 1/2/3)	Caps Gain (SB) (Please fill point No D. 1)
(In case of Current Account, declaration cum undertaking, Annexure III to be obtaioned)	,	,
B Mode of Operation		
Self Either or Survivor Former or Survivor Any one or Sur	rvivor Jointly Operated	Other
For Term Deposit only Either or survivar premature withdrawal to survivor Former or	survivor premature withdrawal to survivor	
C Services Required		
1 ATM-CUM-DEBIT CARD Name as would appear on the	card	Card Type
1st Applicant Yes No		lst Applicant 2nd Applicant
1st Applicant les No		a) Rupay
2nd Applicant Yes No		b) Visa b) Visa
Additional Factor of authentication is not mandotory for transactions on International E-Commerce merchants.Ca transactions disabled status which can be enabled with aviiable channel as and when required.Card can be used for		c) Master c) Master
prescibed by the Banks from time to time without PIN.	·	cyriaser cyriaser
2. CHEQUE BOOK Yes No		
(Only for Regular SB/Current Accounts/Caps Gain(SB)	SMS ALERTS on Registered mobile number	Yes No
(Not available for Regular BSBD/Small Accounts)	5. PHONE BANKING SERVICES:	Yes No
3. INTERNET BANKING REQUIRED:		
Transaction rights required	6. MOBILE BANKING :	Yes No
1st Applicant Yes No	7. PASSBOOK REQUIRED:	
2nd Applicant Yes No	(For Savings Bank Account)	Yes No
(Available only for singly operated accounts and joint accounts operated by Either or Survivor mode. In case of accounts operated as Former or Survivor mode INB facility is available to 1st applicant only)	8. e-Statement (at monthly intervals),	Required Not Required
, , , , , , , , , , , , , , , , , , ,	in lieu of paper copy:	
D. Term Deposit	in lieu of paper copy:	
 D. Term Deposit 1) In Case of Joint Accounts, Income Tax provision will applicable to primary / First Account holder only. 	vivor" in line with the operating instructions of t	he application-cum-deposit slip, premature
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E Saving Plus Account Threshold Resultant Balance Quarterly Frequency: Weekly Fortnightly Monthly Bi-Monthly Quarterly Hammod to be broken: Last in First Out First in First out	Sweep Multiple slf Yearly
F. Nomination (If required, fill Form DA-1)	
Details of Nomination: Nomination under section 45ZA of the Banking Regulation Act, 1949 and Rules 1985 in respect of Bank Deposits. I/We	Registration No. Dount of this deposit, particulars of which are given Count of this deposit, particulars of which are given Count Number: Date of Birth of nominee (in case of minor)
Address	
to receive the amount of depo (Nimination in favour of other than Individual is invalid)	isit on behalf of the nominee in the event of my/our/minor death during the minority of the nominee
Name: Signature :	(Signature of the Applicant/Thumb impression of the Applicant) Signature of the second witness Jame: Signature: Signature: Date D D M M Y Y Y Y Place
(Signature of the Applicant/Thumb impression of the Applicant)	(Signature of the Applicant/Thumb impression of the Applicant)
G. DECLARATION CUM UNDERTAKING CUM SELF – CERTIFICATION 1. I/We have read the copy of Terms and Conditions of the Account Opening Form given to me / us. The Terms and (In case of Minor Accounts) I hereby declare that the date of birth of the minor who is myand I am his/her I shall represent the said minor in all future transactions of any description in the above account until the withdrawal/transactions made by me in his/her account). 3. I hereby declare that I do not maintain a Basic Savings Bank Deposit Account (BSBDA) with any other Bank/Brance Place:	rnatural and lawful guardian/guardian appointed by court order dated(copy enclosed) said minor attains majority. I shall indemnify the bank against the claim of the above minor for any th (Applicable in case of BSBD Account)
FOR OFFICE USE/ATTESTATION (for office use only)	Queue No. Initials
Open Account Date: D D M M Y Y Y Y (Authorised signatory) i) Internet Banking (INB) Kit No	Account
iv) Nomination Serial No.:	INITIALS SMS Alert
v) Threshold (KYC) limit:	INITIALS Removal of Posting
vi) Phone Banking	INITIALS Scanning

TERMS AND CONDITIONS FOR OPENING OF DEPOSITS ACCOUNTS

- laffirm and declare that I have read over and understood the rules and regulations of the "Bank" and those relating to various services offered by the Bank including but not limiting to debit card/internet $banking/SMS\ banking/Tele-Banking/Mobile\ Banking/Virtual\ Banking\ and\ any\ other\ facilities.\ I\ agree\ to\ abide\ by\ the\ same\ as\ amended/modified\ from\ time\ to\ time\ by\ the\ Bank/Regulator/Government$ published through circulars, notifications, notice board/websites/newspaper publications, etc. I waive the rights, if any, to have personal notice in respect of such amendments/modifications. I agree that the transactions and requests executed in my account(s)through internet, mobile, tele-banking or virtual banking under my User ID and password/PIN/OTP will be legally binding on me & I am responsible for the maintenance of secrecy and confidentiality of the authentication credentials and any other information/details/OTP/PIN, etc., in such matters. I agree that Bank has got all the rightsto debit my account for any service charge, expenses or other dues which the Bank is entitled/liable to recover from me. I also authorise the Bank and agree to close/discontinue my account without any notice to me(under normal circumstance, bank will not close account without giving 30 days notice indicating reason for closure). I hereby undertake to inform the Bank on any change in my communication address or constitution.
- In respect of accounts opened on the basis of Aadhaar details, I hereby declare that I have submitted the Aadhaar Card issued by UIDAI voluntarily for identification and /or address proof towards the compliance of KYC norms under the PMLA, 2002 and I hereby consent that the Bank may verify the same with the UIDAI and authorise the UIDAI expressly to release the identity and address through biometric authentication to theBank. I wish to seed this account with NPCI mapper to enable me to receive Direct Benefit Transfer (DBT) including LPG subsidy from Govt of India (GOI) in this account. I understand that if more than one benefit transfer is due to me, I will receive all the benefit transfer in this account.
- I confirm and declare that I am not prevented/prohibited/restricted by any applicable legal/regulatory/contractual or other provisions from opening and/or maintaining the accounts or to transact with the provisions of the provision of the prothe Bank in any other way.
- I agree that my personal KYC details may be shared with Central KYC registry or any other competent authority. I hereby provide my consent to download the KYC records from the Central KYC Records Registry (CKYCRR) by using the KYC Identifier as submitted by me or retrieved through CKYCRR by using the information provided by me in the Customer Information Sheet (CIF). I hereby provide my consent to use the downloaded KYC information for opening of CIF and Accounts. I hereby consent to receive information from the Bank/Central KYC Registry/ Gol/RBI or any other authority through SMS/e-mail on my registered mobile number/ e-mail address. I also agree that the non-receipt of any such SMS/e-mail shall not make the Bank liable for any loss or damage whatsoever in nature.
- I hereby certify that I have declared my status as per the rules applicable under section 285BA of the Income Tax Act. 1961 as notified by Central Board of Direct Taxes (CBDT) vide Notification No. S.O. 2155(E) dated 7 August 2015 and RBI Circular Ref No. DBR.AML.BC.No.36/14.01.001/2015-16 dated 28 August 2015 in the matter including any subsequent modification/amendment thereof.
- I understand, acknowledge and authorize that as per the provisions of Income Tax Act, Rules made thereunder and the guidelines issued by the Government/RBI in the matter, depending upon the residential status and/or other criteria stipulated therein, the Bank may have to report the details in respect of my account (s) as per the prescribed format to the Central Board of Direct Taxes (CBDT) orother Government Agencies to comply with the obligations as per the Inter- Governmental Agreements (IGA) in respect of Foreign Accounts Tax Compliance Act (FATCA) and Common Reporting Standards (CRS) and / or any other similar arrangements.
- I certify & declare that the information provided by me for opening loan account and availing other services herein or through website/electronically as applicable to me signed/authenticated by me as well as in the documentary evidence provided by me for opening loan account and availing other services are, to the best of my knowledge and belief, true, correct and complete and that I have not $withheld any material information that may affect the assessment/categorization of my account as a U.S. \\ Reportable \\ Account or Other \\ Reportable \\ Account or otherwise. \\ In case any of the information \\ Account or otherwise in formation \\ Account of the formation \\ Account \\ Account$ or details provided by me is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.
- I undertake the responsibility to declare and disclose immediately and in no case beyond 30 days from the date of change, any changes that may take place in the information provided herein/or otherwise, as well as in the documentary evidence provided by me or if any certification becomes incorrect or undergoes a change. I further undertake to provide fresh and valid self-certification along and the contract of the contract owith documentary evidence as and when so required; nevertheless all declaration and undertaking given herein will also be applicable to all such modified/amended document/information provided by me unless revised self-certification as above is provided to the Bank.
- I also agree that my failure to disclose any material fact/information known to me now or in future or my failure to remedy any deficiency in documents/information/other details within the stipulated period, may invalidate me from transacting in the account and the Bank would be within its right to put restrictions in the operations of my account or to close it or to report to any regulator and/or any authority designated by the Government of India(GoI)/RBI for the said purpose or take any other action as may be deemed appropriate by the Bank under the quidelines issued by CBDT/RBI/GoI from
- I also agree to furnish and intimate to the Bank any other particulars that are called upon me to provide on account of any change in law either in India or abroad in the above matter or otherwise.
- I shall indemnify the Bank from any loss/damage that may be caused to the Bank on account of any defect/mistake in the details provided herein or on account of providing incorrect or incomplete
- 12 I undertake to submit data/information together with fresh KYC documents for updation of KYC details at periodical intervals as may be required by the Bank.
- 13. I understand that the account will be activated and debits will be allowed only after completion of Customer Due Diligence relating to KYC by the Bank.
- In case the account is opened without PAN, I undertake to submit PAN on or before such date as may be notified by the Government of India, failing which the account shall cease to be operational till the time PAN is submitted, as per Prevention of Money -Laundering (Maintenance of Records) Rules 2005. Till the time PAN is submitted, as per Prevention of Money -Laundering (Maintenance of Records) Rules 2005. PAN details are mandatory for conducting International / Forex transaction through account.
- 15 In case, deemed OVDs are submitted for Current Address at the time of Account opening, I undertake to submit Aadhaar or any of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the date of the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from the OVD having Current Address within 3 months from 10 months from 10account opening, failing which I understand that my account may cease to be operational as per GOI guidelines at the material time.
- I have received the Welcome Kit containing INB Kit and ATM card/cheque book and understand that in case of any misuse/misplacement of the contents of the Kit, the Bank will not be liable for any
- 17. I hereby certify that the Savings Bank Account would be used by me to route transactions of only non-business/non-commercial nature. In the event of occurrence of such transactions or any such transactions that may be construed as commercial/business/dubious or undesirable, the Bank reserves the right to unilaterally freeze operations in such accounts and /or close the account.
- I have been advised of Average Monthly Balance(AMB) requirement for the account to be opened and given to understand that these requirements are subject to revision/changes and such revision/changes will be uploaded in the Bank's site which will be acceptable to me as a notice to that effect.
- 19. I confirm that the product features of BSBD account have been explained to me(applicable to BSBD account applicant)
- Applicable for Small Accounts: I undersatnd that this account shall remain operational initially for twelve months, can be extended for further twelve months on submission of evidence applied for 20. OVD. The entire relaxation/provisions shall be reviewed after twenty four months.
- I have been advised that if I do not provide my mobile number, I will not be eligible for any facility of electronic transactions other than ATM cash withdrawals.
- (Applicable for accounts opened for credit of Social Welfare Benefits) I understand that this account will be opened under BSBD category. I also understand that in case, I do not wish to continue in this BSBD account, and switch over to Regular Savinas Bank account. I will have to maintain the Average Monthly Balance(AMB) applicable for Regular Savings Bank Account. I therefore undertake to maintain AMB in the account if I switch over to Regular Savings Bank Account
- (Applicable for accounts opened in the name of Minors)
 - I understand that the requirements of Average Monthly Balance(AMB) and penalty for non-maintenance will be applicable in this account once the applicant becomes Major. I therefore undertake to maintain Average Monthly Balance (AMB) from the date of attaining majority.
- Ihe reby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately in case any of the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately in case any of the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately in case any of the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately in case any of the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes the above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes the above are true and correct to the best of my knowledge and the above are true and true are true are true and true are trueinformation is found to be false or untrue or misleading or misrepresenting. I am aware that I may be held liable for it.
- I understand that in the event of failed Standing Instruction for Loan Repayment/dishonour of a cheque/NACH/ECS due to lack of funds/insufficient funds on 04 occasions during financial yearn of reshults and the event of failed Standing Instruction for Loan Repayment/dishonour of a cheque/NACH/ECS due to lack of funds/insufficient funds on 04 occasions during financial yearn of reshults and the event of failed Standing Instruction for Loan Repayment/dishonour of a cheque/NACH/ECS due to lack of funds/insufficient funds on 04 occasions during financial yearn of reshults and the event of failed Standing Instruction for Loan Repayment/dishonour of a cheque/NACH/ECS due to lack of funds/insufficient funds on 04 occasions during financial yearn of reshults and the event of failed Standing Insufficient funds on 04 occasions during financial yearn of reshults and the event of failed Standing Insufficient funds on 04 occasions during financial yearn of reshults and the event of the evecheque book would be issued., closure of account may also be considerd.

26.	/We confirm that the product features of account have been explained to n	ne

(Signature of the Applicants/Thumb impression of the Applicants)	
(eignature of the Applicants), manipulsion of the Applicants)	
	(Signature of the Applicants/Thumb impression of the Applicants)

27. Lacknowledge receipt of rules and regulations of Savings Bank Account.

($Signature\ of\ the\ Applicants/Thumb\ impression\ of\ the\ Applicants)$

NOW	FDGF	MENT	DA-1

ACKNOWLEDGEMENT DA-1	
Ve acknowledge receipt of nomination made by you in favour of:	
Name of the Nominee	Date: Yours faithfully
Vith respect to your Account Number	
Registration No.	Signature of Bank Official with Seal

SAVINGS BANK RULES (ABRIDGED)

Know Your Customer Guidelines

Any person fulfilling account opening requirements may, upon agreeing to comply with the prescribed rules, open a Savings Bank Account, provided she/he furnishes proof of identity and proof of address as required by the Bank.

Nomination & Survivorship Facility

The nomination facility is available on Savings Bank Accounts and the account holders are advised to avail of this facility for smooth settlement of claim by legal heirs in unforeseen circumstances. Nomination can be made in favour of only one nominee. In case they do not wish to make a nomination, the fact should be recorded on the account opening form under their full signature. Joint account with survivorship benefit can be operated by the survivor, in such circumstances. Types of Accounts, Balance Stipulation & Service Charges The applicants can open an account either with chequebook facility or without chequebook. The current monthly average balances prescribed for SB accounts and the charges prescribed for non maintenance of minimum balance, are available at the Banks website and Contact Centre. The information can also be obtained from Branches. There is no ceiling on maximum balance in Savings Bank account, except for Minors account.

Minors Accounts

Minors who can adhere to uniform signature and are not less than ten years old can open accounts in their single name and maintain therein a maximum balance of Rs. 10,00,000/ (Rs. Ten lacs only). Minors may open joint accounts with their guardians.

How To Open An Account?

In ordinary course, applicant(s) should attend the Bank personally for completion of formalities for opening the account. They will duly fill in and sign the prescribed application form. Applicant(s) should submit KYC documents, declaration as applicable for RBI/CBDT and two copies of his/her/ their recently taken passport size photographs. Applicants can also apply for opening an account online. Account holders signatures must be legible and well formed. Signatures should not be in capital or block letters. Each account will be given a distinctive account number. While dealing with the Bank, this number should be invariably quoted by the account holder(s). The account holders, in their self-interest, are expected to adhere to uniform signature as per specimen recorded with the Bank while operating the accounts and addressing any correspondence to the Bank.

Pass Book

The pass book and cheque book supplied to the account holder should be kept in a safe place. The Bank will not be responsible for any loss or incorrect payment attributable to the account holders neglect in this regard. For withdrawing cash by means of a withdrawal form, the pass book must be presented. Withdrawals using cheque forms and Debit card can be effected without pass book. Deposits may be made without production of the pass book. Pass book should be got updated regularly. The pass book will be returned to the account holder immediately after completion of the transaction duly updated. In case it is not collected within a weeks time, it will be returned to them by Registered A.D. post/ Courier at their cost. The account holders should carefully examine the entries in their pass books and draw the Banks attention to errors or omissions, if any. Duplicate in lieu of the lost or mutilated pass book may be issued on receipt of a written request from the account holder after necessary enquiries, completion of formalities and recovery of prescribed charges. The current charges prescribed for this are available at the Banks website and Contact Centre. This information can also be obtained from Branches.

Cheque Book

The Bank will issue the first cheque book after completion of all formalities with regard to opening of the account. Bank shall issue Cheque Book subject to recovery of charges as applicable. The current charges prescribed for this are available at the Banks website and Contact Centre. This information can also be obtained from Branches. The account holders must use only the cheques from the cheque books issued to them by the Bank. The Bank reserves the right to refuse payment of any cheques drawn otherwise. Ordinarily, Bank will not issue more than one cheque book at a time or before exhausting all or nearly all cheque leaves issued previously. Cheques must be written legibly. Stop payment instructions in respect of cheques issued or lost can be registered with the Bank on payment of a prescribed service charge. The current charges prescribed for this are available at the Banks website. This information can also be obtained from Branches.

Genera

Savings Bank account is essentially a facility to build up savings and hence must not be used as a Current Account. Bank may close an account should it have any reason to believe that the account holder has used her/his account for a purpose for which it is not allowed.

Deposits

Only three cash deposit tranactions are allowed free of cost in a month. No restrictions on cash deposit at Non Home branch. No deposit in cash for less than Rs 10/- will be accepted. Cheques, drafts or other instruments drawn only in favour of the account holder will be accepted for credit of the account. Third party instruments endorsed in favour of the account holder will NOT be accepted. No drawings against accepted instruments will be normally permitted until these are realized. In satisfactorily conducted accounts, immediate credit will be afforded for outstation / local instruments upto the value laid down from time to time. The normal collection and out of pocket charges will be recovered. The current limit and charges prescribed for this are available at the Banks website and Contact Centre. This information can also be obtained from Branches. Overdue interest will be recovered for instruments subsequently returned unpaid.

Withdrawals

The account holder can withdraw money personally from her/his ordinary Savings Bank Account by using Banks standard withdrawal form. The Pass Book /any OVD must accompany the withdrawal form. The withdrawal form can be used only for receiving payments by the accountholder himself/ herself. ATM cum Debit card can also be used in ATMs for cash withdrawal. The account holder cannot withdraw an amount less than Rs. 50/-. All withdrawals must be in round Rupees only. Third party payments through withdrawal forms are not permitted. A letter of authority as per the prescribed format, along with the pass book should be sent to the Bank through an authorized representative to receive payment in case the account holder is unable to attend personally to withdraw cash from her/his account. The minimum drawing permitted per cheque form is limited to Rs. 50. The maximum number of free debit entries permitted in an account depends on the AMB in the account or as decided by the Bank from time to time. Charges prescribed for exceeding this limit are available at the Banks website and Contact Centre. This information can also be obtained from Branches. Cash withdrawal can be made from the accounts of the sick, old or incapacitated account holders who are unable to attend the Bank and/or also not able to put their signature or thumb impression for withdrawing cash by completing the laid down formalities

Overdrafts

Overdrafts in Savings Bank accounts may be permitted under exceptional circumstances with prior arrangements only. Cheques drawn in excess of the balance in the account will be returned unpaid. Service charge will be recovered each time a cheque is returned unpaid for want of sufficient funds. Charges prescribed for this are available at the Banks website and Contact Centre This information can also be obtained from Branches.

Inoperative Accounts

Account holders are advised to operate their accounts regularly. Accounts not operated are classified as Inoperative after the stipulated time period of 24 months since last operation. The current prescribed charges in this regard are available at the Banks website and Contact Centre. This information can also be obtained from Branches.

Standing Instructions

The account holder can request the Bank for effecting periodical payment of insurance premium, membership fees, etc. by debit to her/his account on payment of service charges. The current prescribed charges for Standing Instruction are available at the Banks website. This information can also be obtained from Branches.

Payment of Interest

As per RBI guidelines applicable from time to time. Interest will be calculated on a daily product basis. Interest will be credited to the account at quarterly intervals. Interest will be paid only if it works out to Re 1/-or more. There after fifty paise and more will be rounded off to the next higher rupee and anything less will be ignored. In case of accounts frozen by the enforcement authorities,

Transfer & Closure Of Account

Accounts may be transferred between branches of the Bank at the request of the account holder(s). Request for closure of account should state the reason for closure. The pass book must accompany such request. Joint accounts can be closed only at the request of all such joint signatories. Service charge at prescribed rate will be recovered if an account is closed after 14 days upto one year of its opening. The current charges prescribed for this are available at the Bank's website. This information can also be obtained from Branches. Accounts can be transferred ONLINE also.

Change in Rules

The Bank reserves the right to alter, delete or add to any of these Rules and service charges for which the customer will be duly notified through Bank's website and/or branch notice board.

Features of BSBD account.

- i. The deposit of cash at bank branch as well as ATMs/CDMs
- ii. Receipt/credit of money through any electronic channel or by means of deposit/collection of cheques drawn by Central/State Government agencies and departments.
- iii. No limit on number and value of deposits that can be made in month.
- $iv.\,Minimum\,4\,with drawals\,including\,ATM\,with drawals$
- $v.\,ATM\,Card\,or\,ATM\text{-}cum\text{-}Debit\,Card\\$



Annexure-1

Income-tax Rules, 1962 FORM NO.60 [See second proviso to rule 114B]

[See Second proviso to rale 114b]

Form for declaration to be filed by an individual or a person (not being a company or firm) who does not have a permanent account number and who enters into any transaction specified in rule 114B

				•		
1	First Name	Middle Name		Surnam	ie	
2	Date of Birth / Incorporation of declarant					
3	Father's Name (in case of individual)					
4	Flat No./Floor No.					
5	Name of premises / Block Name & No.					
6	Road / Street / Lane					
7	Area / Locality					
8.	Town/District/State					
9	Pin code					
10	Telephone Number (with STD code)					
11	Mobile Number					
12	Amount of Transaction (Rs.)					
13	Date of Transaction					
14	In case of transaction in joint names, number of persons involved in the transaction					
15	Mode of transaction Cash Cheque	Card	Draft/Banker's Ch	eque Online trai	nsfer	Other
16	Aadhaar Number issued by UIDAI (if availal	ble):				
17	If applied for PAN and it is not yet generate	d, enter date of	application and ack	nowledgement numb		
					Date :	
18	If PAN not applied, fill estimated total incor Act, 1961) for the financial year in which the (b) Other than Agr. Income (Rs.)				ection 64	of Income-tax
19	Details of document being produced in support of identify in Column 1 (Refer Instruction overleaf)	Document code	Docum identific numb	ation	e and add authority is the docu	_
20	Details of document being produced in support of identity in Column 4 to 13 (Refer Instruction overleaf)	Document code	Docum identific numb	ation a	e and add authority is the docu	•
		Veri	fication			
	I,above is true to the best of my knowledge my / our estimated total income (including computed in accordance with the provision held will be less than maximum amount no	g income of spo ns of Income tax t chargeable to	use, minor child eto x Act, 1961 for the f tax.	o not have a Permane c., as per section 64 c inancial year in which	ent Accou of Income	Tax Act, 1961)
	Verified today the	day of_	20	0		
	Place:				•	re of declarant)
	Note: Before signing the declaration, the correct and complete in all respects. Any under section 277 of the Income-tax Act,	person making a	a false statement ir	the declaration shall		
	(i) in a case where tax sought to be evaded less than six months but which may ext		= -	with rigorous impriso	nment wh	ich shall not be
	(ii) in any other case, with rigorous impris years and with fine.	onment which s	hall not be less tha	n three months but w	/hich may	extend to two
2.	The person accepting the declaration shall item 22b exceeds the maximum amount when the same of the sa					

Instruction:

(1) Documents which can be produced in support of identity and address (not required if applied for PAN and item 20 is filled): -

I. Na	ture of Documents	Document Code	Proof of Identity	Proof of Address
Fo	r Individuals and HUF			
1	AADHAAR card	01	Yes	Yes
2	Bank/Post office passbook bearing photograph of the person	02	Yes	Yes
3	Elector's photo identity card	03	Yes	Yes
4	Ration/Public Distribution System card bearing photograph of the person	04	Yes	Yes
5	Driving License	05	Yes	Yes
6	Passport	06	Yes	Yes
7	Pensioner Photo card	07	Yes	Yes
8	National Rural Employment Guarantee Scheme (NREGS) Job Card	08	Yes	Yes
9	Caste or Domicile certificate bearing photo of the person	09	Yes	Yes
10	Certificate of identity/address signed by a Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted Officer as per annexure A prescribed in Form 49A	10	Yes	Yes
11	Certificate from employer as per annexure B prescribed in Form 49A	11	Yes	Yes
12	Kisan passbook bearing photo	12	Yes	No
13	Arm's license	13	Yes	No
14	Central Government Health Scheme/ Ex -Service men Contributory Health Scheme	14	Yes	No
15	Photo identity card issued by the Government/Public Sector Undertaking	15	Yes	No
16	Electricity bill (Not more than 3 months old)	16	No	Yes
17	Landline Telephone bill (Not more than 3 months old)	17	No	Yes
18	Water bill (Not more than 3 months old)	18	No	Yes
19	Consumer gas card/book or piped gas bill (Not more than 3 months old)	19	No	Yes
20	Bank Account Statement (Not more than 3 months old)	20	No	Yes
21	Credit Card Statement (Not more than 3 months old)	21	No	Yes
22	Depository Account Statement (Not more than 3 months old)	22	No	Yes
23	Property registration document	23	No	Yes
24	Allotment letter of accommodation from Government	24	No	Yes
25	Passport of spouse bearing name of the person	25	No	Yes
26	Property tax payment receipt (Not more than one year old)	26	No	Yes
Fo	r Association of persons (Trusts)			
	py of trust deed or copy of certificate of registration issued Charity Commissioner	27	Yes	Yes
	r Association of persons (other than Trusts) or Body of Individuals or Local ridical Person)	authority or A	tificial	
Co au Go	py of Agreement or copy of certificate of registration issued by Charity mmissioner or Registrar of Cooperative Society or any other competent thority or any other document originating from any Central or State overnment Department establishing identity and address of such person.	28	Yes	Yes

- (2) In case of a transaction in the name of a Minor, any of the above-mentioned documents as proof of Identity and Address of any of parents/guardians of such minor shall be deemed to be the proof of identity and address for the minor declarant, and the declaration should be signed by the parent/guardian.
- (3) For HUF any document in the name of Karta of HUF is required.
- (4) In case the transaction is in the name of more than one person, the total number of persons should be mentioned in SI. No. 18 and the total amount of transaction is to be filled in SI. No. 16.

In case the estimated total income in column 22b exceeds the maximum amount not chargeable to tax, the person should apply for PAN, fill out item 21 and furnish proof of submission of application.

	Details of Related Person (To be filled for minor) Customer ID: CKYC No.:																																						
Customer ID:																7	СКҮС	No.:]	
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